



Position: Associate Manager
Department: Primary Servicing
Position Type: Permanent, Full Time
Location: London

Position description

Hatfield Philips International is currently looking to recruit an experienced Associate Manager responsible for assessing the financial and reporting needs and strategies.

As an Associate Manager your main responsibilities will include:

- Analysing borrowers' financial statements and operating statements, assessing compliance with transaction documentation.
- Ensuring Borrower's report is completed.
- Comparison/analysis of loan against underwriting/budgets provided by the Borrower.
- Comparison/analysis of Borrower property reports and financial reporting (quarterly and annual – audited and unaudited).
- Analysis of Borrower rent rolls.
- Checking interest statements alongside Asset Manager.
- Preparation of cash flow waterfalls for a loan.
- Liaising with Borrower account banks to obtain bank balance information on all Borrower level accounts.
- Preparing compliance model for tracking and forecasting the transaction. This includes rent rolls, covenants, sales, property allocations and capex
- Preparing data for importing into database to enable CMSA reports and other client reports to be produced as set out in the servicing agreements.
- Reviewing ratio results following outflow from database referred to above.
- Responsible for writing ratio commentary within CMSA report.
- Work closely with Asset Managers in the production of CMSA and other client reporting.

Skills / Knowledge Required

We are looking for a candidate who possesses the following:

- Knowledge and experience of the European Real Estate Market / financial products dealing with multiple and numerical tasks essential.
- Working knowledge of complex financial calculations and macros.
- Working knowledge of accounting terms and financial principles.
- Work experience in an analytical role with exposure to commercial property/real estate/ financial products.
- The ability to think analytically and rationally and absorb large amounts of financial detail.
- Strong computer skills with extensive knowledge of Windows and Excel.
- Strong mathematical aptitude.
- Fluent English essential. Languages an advantage.
- Finance / Business / Analytical degree

If you are interesting in applying for this role, please send a cover letter, stating your current compensation and notice period along with your CV to europerecruitment@hatfieldphilips.com. No agencies please.