



Position: Asset Manager
Department: Special Servicing
Position Type: Permanent, Full Time
Location: London

Position description

Hatfield Philips International is currently looking to recruit an experienced Asset Manager responsible for the management and workout of a portfolio of loans within the Special Servicing department

As an Asset Manager your main responsibilities will include:

- Assisting with projects.
- The gathering of information and the creation of reporting that will be used for communication with investing public and the rating agencies.
- Day to day contact with third party suppliers such as solicitors, valuers and property managers and from time to time be expected to contribute to internal policies and procedures.
- Preparation of and the review of materials prior to presentation to delivery to senior management and will be responsible for the review and distribution of letters and memos to third parties contractors, clients and potential adversary parties.
- In addition, this position will from time to time have an Associate Manager to assist in the gathering of information and the development of reporting, for which previous management experience is helpful.
- The ultimate goal of the tasks will be a combination of loan workout along with the delivery of periodic reporting to investors and rating agencies.

Skills / Knowledge Required

We are looking for a candidate who possesses the following:

- Both written and verbal presentation ability is essential
- The successful candidate will have a minimum of two years' experience in loan workout and/or two years "hands on" experience working for an originator of structured real estate finance.
- Excellent communication skills including the ability to quickly establish and develop good working relationships both internally and externally.
- Able to communicate clearly and effectively and an ability to think analytically and rationally.
- The ability to make decisions without supervision with the ability to recognise when legal advice, senior level input or approval is needed.

Candidates should be prepared to discuss examples of spreadsheets they have used or created involving either commercial real estate or loan level analytics.

If you are interesting in applying for this role, please send a cover letter, stating your current compensation and notice period along with your CV to europerecruitment@hatfieldphilips.com. No agencies please.